

CASTLE LOCH LOCHMABEN COMMUNITY TRUST

SCOTTISH CHARITABLE INCORPORATED ORGANISATION NUMBER SC044045

SIXTH ANNUAL REPORT AND ACCOUNTS FOR YEAR TO 31 MAY 2019

Part 1 – Administrative Information.

Charity Name & Address	Castle Loch Lochmaben Community Trust, Lochfield Cottage, Priestdykes, Lochmaben, Lockerbie DG11 1LP	
Website	www.castleloch.org.uk	
Facebook	www.facebook.com/castlelochlochmaben	
Charity trustees	Howard Baisden Chairman Freda Seddon Minute Secretary Tony Hancock Hazel McNinch Ian Stewart Jack Wade (resigned 26 March 2019)	David Rose (resigned 26 March 2019) Neill Smith Treasurer John Reid (elected 26 March 2019) Muriel Robinson Tony Stewart John Robson (elected 26 March 2019)
Project Officer	Darren Flint	
Bankers	Bank of Scotland, The Direct Business, PO Box 1000, BX2 1LB	
Solicitor	Alan Robertson, Harper Robertson & Shannon, 100 High Street, Annan DG12 6DW.	
Independent Examiner	Robert Murray, Cruachan, Hillbank Road, Lochmaben DG11 1RR	

Part 2 – Trustees' Annual report

Structure Government and Management. The Trust is a Scottish Charitable Incorporated Organisation governed by a Constitution dated 25 June 2013. Membership of the Trust is open to any individual aged 16 or over who is resident in the area covered by the Community Councils of Royal Burgh of Lochmaben & District, Templand & District and Royal Four Towns. Interested individuals resident outwith these areas can be admitted to membership but are unable to vote. There are currently 380 members. A minimum of 3 and a maximum of 10 Board Members/Charity Trustees are elected at each AGM. All of the Trustees must retire at each AGM but are eligible for re-election. Since 24 February 2014 a part time Project Manager, Darren Flint, has been in post.

At the AGM held in March 2019 warm tribute was paid to David Rose on his retirement from the Board. David had been instrumental in securing the community purchase of Castle Loch and had devoted considerable time and professional skill in Chairing the Board since its inception. Howard Baisden was elected to succeed David as Chairman.

Objectives and Activities. The Trust's purposes as laid out in the Constitution are:

- To advance environmental protection and improvement and
- To advance citizenship or community development through community ownership and management of Castle Loch, Lochmaben.

In pursuance of these objectives a dedicated team of volunteers has been established who regularly carry out a range of tasks around the Loch. Children's and youth groups have been encouraged to utilise the facilities and appreciate the importance of caring for this important environment. A large and growing number of members of the

community of all ages access the path round the Loch and this inspired more people to become engaged in the management and protection of the area.

Achievements and Performance. Volunteering: The big news was the announcement on the 6th June 2018 that the volunteers had received the Queen's Award for Voluntary Services – the OBE of volunteering. This was in recognition of their commitment and hard work over the 5 years since the community buyout. During the last year just over 1000 hours were donated at the twice monthly work parties, plus adhoc events help and weather-related incidents. As well as the continued maintenance across the whole site work was begun on creating a footpath in the recently purchased Kirkhirst Woodland.

Loch Users and Facilities: An opportunity arose to purchase Kirkhirst woodland, adjacent to the grassland, at the southern end of the loch. This will enable the community to extend the nature reserve, restore the broadleaf woodland and move the path away from an often-muddy track. The purchase was funded by the Scottish Land Fund and works to improve the habitat and create a new path/play area are funded by ANCBC, Magnox and Tesco Bags of Help. The loch continues to have a wide range of users of all ages and interests, including sailing, fishing, wildlife enthusiasts, walkers, and joggers. Walking continues to be extremely popular with 18,158 undertaking the full 3-mile circuit of the loch during the year as recorded on the people counter, an average of 1513 per month (+1.3% on 2017/18).

Community Engagement: The Trust undertakes regular activities with a range of local groups and educational facilities, both on site and remotely including school visits, sponsored walks and partnership working with other local projects eg release of the River Annan Trust Eels. The largest event of the year was a two-week archaeological dig at Lochmaben Castle led by Historic Environment Scotland at the end of July/early August, where some 500 people attended organised events, ad hoc visits or helped in the trenches. This also generated much publicity in local/national press and TV. Local business supported in the last year included GLS Fencing, Robison Construction, Graham's Bakery and Pink Flamingo (event catering).

Habitat Management: Invasive/unwanted plants such as American skunk cabbage, Himalayan balsam and rhododendron were cleared. Local ecologists, botanists and bryophyte experts/enthusiasts continued to survey the grassland and woodlands recording birds, moths, flora, and mosses species. The Trust continues to take an approach of minimal intervention and allowing the habitats to develop and regenerate naturally, focusing any works on safety around the footpaths

Future Plans. The purchase of Kirkhirst Plantation will allow us to achieve the objective of diverting part of the footpath away from the part which is shared with farm traffic and which is difficult and costly to maintain. The plantation will also require a safety fence to be installed along the line of the A709 classified road. Further work will involve removal of the large areas of rhododendrons, installation of bridges, creation of footpaths and the creation of a safe play area for children. In the light of the substantial workload securing funding for the continued employment of the Project Officer remains a high priority.

Financial performance. Receipts during the year exceeded payments by £4,653 resulting in reserves increasing by this amount to £35,790. Most of the reserve is restricted and will be utilised for projects during the remainder of 2019. It is the Board's policy to try to maintain an unrestricted reserve of around £10k in order to meet unforeseen expenditure. The Board expresses its sincere thanks to all funders including local residents who participate in regular giving schemes or make one off donations.

The post of Project Officer is funded for two days per week until 31 December 2019 and for one day per week for 2020. The Board is endeavouring to find funding for a second day in 2020 and if possible to continue the post in future years.

Signed on behalf of the Board.....

Howard Baisden Chairman 27 July 2019

**Part 3 - Independent Examiner's Report to the Trustees of
Castle Loch Lochmaben Community Trust**

I report on the accounts of the charity for the year to 31st May 2019 as set out on pages 4 to 5.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 as amended. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

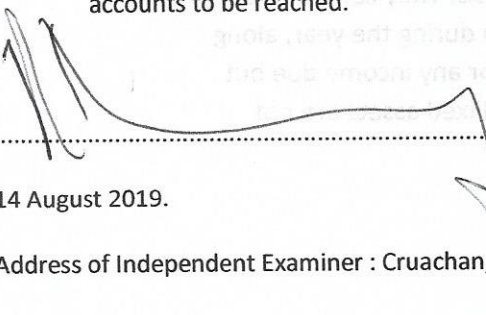
Independent examiner's statement.

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Robert Murray.

14 August 2019.

Address of Independent Examiner : Cruachan, Hillbank Road, Lochmaben, Lockerbie DG11 1RR

Part 4 - Receipts & Payments Account

Notes	Unrestrict- ed Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Receipts				
Donations	5,431	5,000	10,431	7,680
Grants 5	1,000	75,465	76,465	25,905
Fundraising	407	0	407	762
Fishing permits	3,450	0	3,450	1,150
Insurance claims	0	0	0	479
Gift Aid Tax	523	0	523	470
Sundry income	0	0	0	0
Total receipts	10,811	80,465	91,276	36,446
Payments				
Charitable activities 6	19,971	66,652	86,623	26,454
Total payments	19,971	66,652	86,623	26,454
Surplus/deficit (-) for the year	-9,160	13,813	4,653	9,992

Part 5 - Statement of Balances as at 31 May 2019.

	Unrestrict- ed Fund £	Restricted Fund £	Total 2019 £	Total 2018 £
Bank balance at start of year	20,284	10,853	31,137	21,145
Surplus/deficit (-) for year	-9,160	13,813	4,653	9,992
Total funds at end of year	11,124	24,666	35,790	31,137

Part 6 - Notes to the Accounts

1. Accounting Policies

The accounts have been prepared on a receipts and payments basis. They consist of a summary of all monies received and paid via the bank and in cash during the year, along with a statement of balances. No adjustments have been made for any income due but not yet received, nor for any expenses incurred but not yet paid. Fixed assets are not capitalised.

2. Funds

Unrestricted funds are available for use at the Board's discretion in furtherance of the Trust's objectives. Restricted funds are those given for specific purposes.

3. Contingent Liability

Some grant funders may demand repayment of their grant in the event that it is likely that the Trust may have to stop operating, if the grant conditions are not met or in certain other defined circumstances.

4. Trustee Remuneration, benefits and expenses.

No Trustee received remuneration or reimbursement of expenses other than reimbursement of purchases made on behalf of the Trust.

5. Grants received during the financial year.

	Unrestrict- ed Fund	Restricted Fund	Total 2019	Total 2018
	£	£	£	£
LEADER	0	0	0	155
Tesco	0	1,250	1,250	5,750
SSE Clyde Community Fund	0	0	0	4,000
The Robertson Trust	0	5,000	5,000	5,000
ANCBC	0	6,500	6,500	0
Magnox	0	6,500	6,500	0
Scottish Land Fund	0	49,000	49,000	0
SWEAT	0	7,215	7,215	0
Lochmaben Community Council	1,000	0	1,000	
Hugh Fraser Foundation	0	0	0	5,000
SSE Moffat Fund	0	0	0	6,000
	1,000	75,465	76,465	25,905

6. Expenditure on Charitable Activities

	Unrestrict- ed Fund	Restricted Fund	Total 2019	Total 2018
	£	£	£	£
Employee costs	0	17,458	17,458	18,914
Lochfield Cottage costs	2,169	850	3,019	2,959
Volunteer training	0	0	0	1,110
Insurances	0	0	0	650
Site maintenance costs	2,925	0	2,925	1,503
Leaflets & interpretation boards	0	0	0	561
Tools & equipment	0	0	0	660
Kirkhirst Wood - Purchase price and costs	0	37,140	37,140	0
Kirkhirst Wood - Development costs	0	339	339	0
Barn conversion	12,674	3,495	16,169	0
Cottage access improvement	1,443	7,215	8,658	0
Other costs	760	155	915	97
	19,971	66,652	86,623	26,454

Signed on behalf of the Board.....

Howard Baisden 27 July 2019