

CASTLE LOCH LOCHMABEN COMMUNITY TRUST

SCOTTISH CHARITABLE INCORPORATED ORGANISATION NUMBER SC044045

EIGHTH ANNUAL REPORT AND ACCOUNTS FOR YEAR TO 31 MAY 2021

Part 1 – Administrative Information.

Charity Name & Address	Castle Loch Lochmaben Community Trust, Lochfield Cottage, Priestdykes, Lochmaben, Lockerbie DG11 1LP	
Website	www.castleloch.org.uk	
Facebook	www.facebook.com/castlelochlochmaben	
Charity trustees	Howard Baisden Chairman Freda Seddon Minute Secretary Tony Hancock Hazel McNinch Ian Stewart	John Robson Neill Smith Treasurer John Reid Muriel Robinson Tony Stewart
Project Officer	Darren Flint	
Bankers	Bank of Scotland, The Direct Business, PO Box 1000, BX2 1LB	
Solicitor	Lucy Robertson, Harper Robertson & Shannon, 100 High Street, Annan DG12 6DW.	
Independent Examiner	Robert Murray, Cruachan, Hillbank Road, Lochmaben DG11 1RR	

Part 2 – Trustees' Annual report

Structure Government and Management. The Trust is a Scottish Charitable Incorporated Organisation governed by a Constitution dated 25 June 2013. Membership of the Trust is open to any individual aged 16 or over who is resident in the area covered by the Community Councils of Royal Burgh of Lochmaben & District, Templand & District and Royal Four Towns. Interested individuals resident outwith these areas can be admitted to membership but are unable to vote. There are currently 407 members. A minimum of 3 and a maximum of 10 Board Members/Charity Trustees are elected at each AGM. All of the Trustees must retire at each AGM but are eligible for re-election. Since 24 February 2014 a part time Project Manager, Darren Flint, has been in post.

Objectives and Activities. The Trust's purposes as laid out in the Constitution are:

- To advance environmental protection and improvement and
- To advance citizenship or community development through community ownership and management of Castle Loch, Lochmaben.

In pursuance of these objectives a dedicated team of volunteers has been established who regularly carry out a range of tasks around the Loch. Children's and youth groups have been encouraged to utilise the facilities and appreciate the importance of caring for this important environment. A large and growing number of members of the community of all ages access the path round the Loch and this inspired more people to become engaged in the management and protection of the area.

Achievements and Performance. What a strange year 2020 was. It all started out as any other year with regular volunteer sessions, woodland works and path maintenance and then March arrived along with the

Covid-19 pandemic, which changed everything. As the country and world went in to lockdown, so did much of the 'business as usual' activities at Castle Loch. Despite everything, the Trust, volunteers and community still managed to achieve so much during the year, either beavering away behind the scene while shielding at home or during the brief periods of loosened restrictions.

- Volunteers donated 502 hours. Last year this stood at 930 hours, so considering there were no events, group visits or volunteering for half the year, this figure is an amazing achievement.
- Kirkhirst Woodland:
 - Finished creating a new footpath, putting in new bridges, children's activities, and fairy doors.
 - Started the woodland restoration with the removal and treating of the rhododendron that had swamped half the site.
 - All made possible by the Scottish Land Fund, Magnox, ANCBC, Tesco Bags of Help, Community Councils and many individual donors.
- Just over 28k people walked the 3-mile loch circuit during the year – a 21% increase on 2019. The paths were particularly well used during the pandemic lockdown as the place for socially distanced exercise.
- Tasks completed by the volunteers: rhododendron clearance, pothole filling, bridges built, new paths, rubbing posts put in, new fingerposts made, litter picking, fairy doors made and painted, facemasks made, cottage cleaned, barbed wire removed, cakes baked, Board fundraising / admin, leaflet designed and owl/bird of prey boxes erected.
- Tree safety survey undertaken and tree maintenance works started.
- Paths for All undertook an infrastructure audit, which will inform future fundraising efforts.
- Monitored the woodland and grassland birds, moths, and trees.
- Held our 4th Children's Writing Competition, which had over 50 entries and was judged by the Lockerbie Writers Group.
- Sadly, no events, group or school visits this year.

Future Plans. At the time of writing the Covid-19 pandemic continues and some restrictions are still in place so any organised events are still on hold. The Board continues to meet every second month by means of Zoom and the volunteers are working hard whilst complying with the current Covid rules. Following the Paths for All audit the Board has agreed a major project of upgrading and improvement works and funding applications will be submitted in the hope that work can commence at an appropriate time over the next year. Meantime work is continuing on footpath maintenance, cottage improvements and development of Kirkhirst Woodland.

Financial performance Payments during the year exceeded receipts by £7,090, using up most of the restricted receipts from earlier years. It is the Board's policy to try to retain an unrestricted reserve of around £10k. The current reserve of £27k includes Job Retention Scheme grant for the periods when the Project Manager was furloughed and this has been earmarked to enable the Manager's contract to be extended until 31 March 2022. A further part of the reserve is to be used to upgrade the cottage heating system and as a contribution from our own funds towards the impending path upgrade project.

Signed on behalf of the Board.....
Howard Baisden Chairman 31 July 2021

**Part 3 - Independent Examiner's Report to the Trustees of
Castle Loch Lochmaben Community Trust**

I report on the accounts of the charity for the year to 31st May 2021 as set out on pages 4 to 5.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 as amended. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

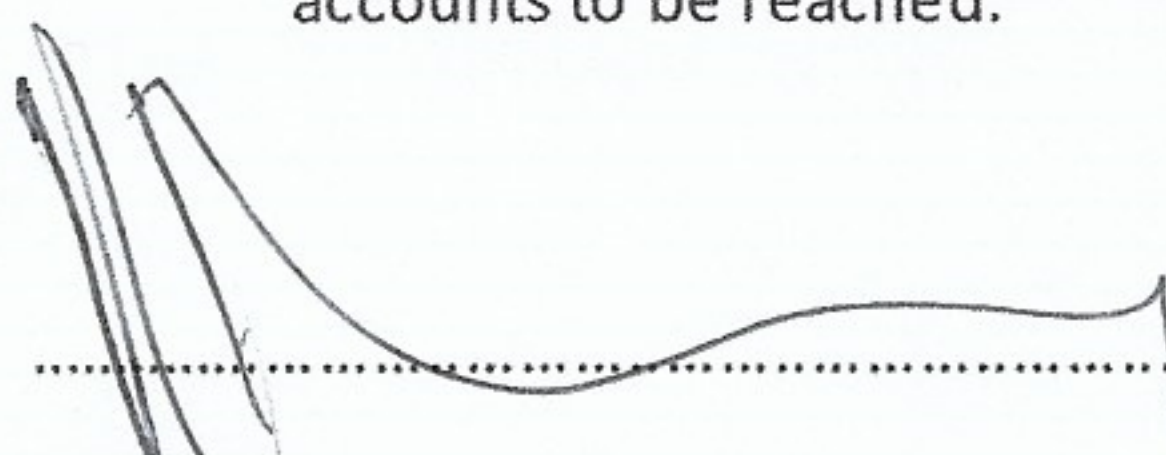
Independent examiner's statement.

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


..... Robert Murray.
21 August 2021.

Address of Independent Examiner : Cruachan, Hillbank Road, Lochmaben, Lockerbie DG11 1RR

Part 4 - Receipts & Payments Account

	Notes	Unrestrict- ed Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Receipts					
Donations		7,152	0	7,152	6,127
Grants	5	500	7,471	7,971	23,090
Fundraising		0	0	0	0
Fishing permits		2,300	0	2,300	1,150
Insurance claims		0	0	0	484
Gift Aid Tax		1,541	0	1,541	2,309
Sundry income		56	0	56	0
Total receipts		11,549	7,471	19,020	33,160
Payments					
Charitable activities	6	2,610	23,500	26,110	27,111
Total payments		2,610	23,500	26,110	27,111
Surplus/deficit (-) for the year		8,939	-16,029	-7,090	6,049

Part 5 - Statement of Balances as at 31 May 2021.

	Unrestrict- ed Fund £	Restricted Fund £	Total 2021 £	Total 2020 £
Bank balance at start of year	18,061	23,778	41,839	35,790
Surplus/deficit (-) for year	8,939	-16,029	-7,090	6,049
Total funds at end of year	27,000	7,749	34,749	41,839

Part 6 - Notes to the Accounts

1. Accounting Policies

The accounts have been prepared on a receipts and payments basis. They consist of a summary of all monies received and paid via the bank and in cash during the year, along with a statement of balances. No adjustments have been made for any income due but not yet received, nor for any expenses incurred but not yet paid. Fixed assets are not capitalised.

2. Funds

Unrestricted funds are available for use at the Board's discretion in furtherance of the Trust's objectives. Restricted funds are those given for specific purposes.

3. Contingent Liability

Some grant funders may demand repayment of their grant in the event that it is likely that the Trust may have to stop operating, if the grant conditions are not met or in certain other defined circumstances.

4. Trustee Remuneration, benefits and expenses.

No Trustee received remuneration or reimbursement of expenses other than reimbursement of purchases made on behalf of the Trust.

5. Grants received during the financial year.

	Unrestrict- ed Fund	Restricted Fund	Total 2021	Total 2020
	£	£	£	£
Tesco	0	0	0	2,000
George Hunter Trust	0	0	0	2,000
Garfield Weston Foundation	0	4,000	4,000	0
ANCBC	0	0	0	6,000
Scottish Land Fund	0	0	0	5,000
Lochmaben Community Council	500	0	500	600
Foyle Foundation	0	0	0	5,000
Job Retention Scheme	0	3,471	3,471	2,190
Community Land Scotland				300
	500	7,471	7,971	23,090

6. Expenditure on Charitable Activities

	Unrestrict- ed Fund	Restricted Fund	Total 2021	Total 2020
	£	£	£	£
Employee costs	0	13,891	13,891	13,638
Lochfield Cottage costs	411	0	411	1,207
Cottage lighting upgrade	0	0	0	713
Insurances	732	0	732	731
Site maintenance costs	691	0	691	260
Tools & equipment	0	0	0	165
Kirkhirst Wood - Development costs	0	9,609	9,609	9,649
Other costs	776	0	776	748
	2,610	23500	26,110	27,111

Signed on behalf of the Board.....

Howard Baisden 31 July 2021